



## **COVID-19 Supplemental Safety Plan**

PIO-Construction

### **1. PURPOSE**

- 1.1. The purpose of this program is to prevent, through the implementation and audit of protocols, procedures and standards recommended and/or stipulated by the Center for Disease Control (CDC) and/or Federal Government, exposure to, and spread of, the COVID-19 Corona Virus in the workplace.

### **2. SCOPE**

- 2.1. This program encompasses background and basic information of the COVID-19 virus, exposure prevention methods, cleaning and disinfecting methods, and communication responsibilities/requirements.

### **3. RESPONSIBILITIES**

#### 3.1. Safety Director - Philip Pio

- 3.1.1. Ensure that company personnel are provided with all necessary information, including the current version of this program and updates as they occur.
- 3.1.2. Document and monitor reports of employee illness.

#### 3.2. Superintendents – \Pete Vandervoson / Anthony Heiler /

- 3.2.1. Make available to all onsite personnel and subcontractors a copy of the most current version of this program, and any updates provided by the CDC, Federal or State Government.
- 3.2.2. Conduct open air safety orientations.
- 3.2.3. Ensure compliance with all provisions herein.
- 3.2.4. Communicate and coordinate with client representatives.
- 3.2.5. Monitor onsite employees for signs and symptoms of COVID-19 infection.

#### 3.3. Employee(s)

- 3.3.1. Abide by all provisions herein.

#### 3.4. Subcontractor

- 3.4.1. Ensure all subcontractor personnel are provided the most current version of this program and abide by all of its provisions.
- 3.4.2. Provide Pio Construction Superintendent or Site Safety Manager with the names of subcontractor personnel who have been provided this information.

#### **4. EDUCATIONAL INFORMATION**

##### 4.1. What is COVID-19

- 4.1.1. Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus.
- 4.1.2. Most people infected with the COVID-19 virus will experience mild to moderate respiratory illness and recover without requiring special treatment. Older people, and those with underlying medical problems like cardiovascular disease, diabetes, chronic respiratory disease, and cancer are more likely to develop serious illness.

##### 4.2. Common Signs and Symptoms of Infection (not all inclusive).

- 4.2.1. Fever
- 4.2.2. Dry cough
- 4.2.3. Shortness of breath
- 4.2.4. Loss of Smell or Taste

##### 4.3. Emergency warning signs – Require immediate medical treatment

- 4.3.1. Trouble Breathing
- 4.3.2. Persistent pain in the chest
- 4.3.3. New confusion
- 4.3.4. Blueish Lips/ Face

\*Note: List may change as new information is provided by the CDC.

##### 4.4. How COVID-19 is spread

- 4.4.1. The CDC believes COVID-19 is most contagious when people who have it are most symptomatic, and symptoms of COVID-19 can appear anytime between two and 14 days after exposure. There may be some spread before people with the disease exhibit symptoms, although this is thought to be minimal.
- 4.4.2. The COVID-19 virus spreads primarily through droplets of saliva or discharge from the nose when an infected person coughs or sneezes and those droplets are inhaled by another person.
- 4.4.3. If a person touches a surface contaminated with COVID-19 and then touches their mouth, nose or eyes, infection is possible.

## 5. INFECTION PREVENTION METHODS

### 5.1. Logistics

5.1.1. Not anticipated but, Pio Construction may designate separate access points into the facilities on applicable projects and/or install separate access location(s).

5.1.2. Where designated access locations are infeasible, start times will be staggered to minimize trades congregating at entrance points.

5.1.3. Schedules will be developed with a focus on reducing exposure related risks and trade stacking while planning work assignments.

5.1.4. Emergency Muster locations shall be designated at large and open locations in order to maintain social distancing in the event of a building or project evacuation.

#### 5.1.5. Delivery drivers

5.1.5.1. Are required to follow distancing mandates at drop off/pick up locations.

5.1.5.2. Personnel shall be limited inside trailers, buildings or structures. Ideally Drivers remain inside the truck while it is being off loaded.

### 5.2. Social Distancing

#### 5.2.1. Break and Lunch time.

5.2.1.1. Lunch and Break locations shall be kept clean of trash and debris disposing of all waste into their proper containers.

5.2.1.2. Signage reminding individuals of proper hygiene, housekeeping of food debris and social distancing will be located conspicuously.

5.2.1.3. It is the responsibility of each person to immediately clean up their own food and beverage waste and place directly into the proper waste cans. Expecting others to clean up a break area can potentially expose others unnecessarily.

5.2.1.4. Cleaning and disinfecting supplies will be made available at these locations. If applicable, all workers shall wipe down surfaces at their break area before and after lunch and breaks.

5.2.1.5. Social distancing will be enforced at all times.

5.2.1.6. Break trucks are only permitted on site if a plan is in place that can maintain social distancing.

5.2.1.7. Personnel are permitted to take lunch and break alone in their personal vehicles or alone in assigned company vehicles.

## 5.2.2. Minimize or prohibit in-person meetings.

5.2.2.1. Safety Meeting as required can be held in an open-air environment or within the jobsite and only if distance requirements can be adhered and no signing of documents utilizing a community pen.

Note: Documentation of training shall be provided to Pio Construction personnel through USPS

5.2.2.2. Pio Construction Safety Orientations are to be completed in open air or within the project site and social distancing must be maintained.

5.2.2.3. Utilize Skype or Tele-Conferencing rather than in-person meetings whenever possible.

5.2.2.4. If in-person meetings are required and all other virtual options have been exhausted:

5.2.2.4.1. Minimize the number of attendees absolutely needed to be in attendance.

5.2.2.4.2. Conduct the meeting outside whenever possible.

5.2.2.4.3. Maintain 6' separation between all attendees.

5.2.2.4.4. Make the meeting as brief as possible.

5.2.2.5. Work Permit/THA authorization process

5.2.2.5.1. Print out required permits/THA's, place at the worksite and contact the applicable Pio Construction Superintendent by phone to stop out and review the documentation prior to work commencement.

5.2.2.5.2. Do not share writing implements.

5.2.2.5.3. Always maintain the 6 foot-rule.

5.2.3. Eliminate or minimize in-person interaction with people and shared surfaces in and outside of work.

5.2.3.1. Personnel are discouraged from leaving the jobsite during the scheduled work shift. When arriving at or re-entering, the jobsite. Follow disinfection guidelines below.

5.2.3.2. When not working at the project, follow all governmental mandates related to social distancing or shelter in place.

5.2.4. Transportation

5.2.4.1. To maintain the 6ft-rule, only one person is permitted in a vehicle at a time.

5.2.4.2. To help prevent sharing surfaces, employees may only operate or enter their assigned vehicle or equipment.

### 5.3. Hygiene

5.3.1. Do not sneeze or cough near others.

5.3.2. Sneeze or cough into a tissue or your elbow.

5.3.3. Wash hands often and with soap and water as recommended for at least 20 seconds or utilize sanitizer for at least 30 seconds:

5.3.3.1. After you have been in a public place

5.3.3.2. If you've touched shared surfaces or items (including tools)

5.3.3.3. After blowing your nose, coughing, or sneezing.

5.3.3.4. After using the restroom

5.3.3.5. Before eating

5.3.3.6. After contact with animals or pets

5.3.3.7. Before and after providing First Aid care for another person who needs assistance.

5.3.4. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains 60%-95% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.

5.3.4.1. Pio Constructions has provided hand sanitizer and/or washing facilities throughout the projects.

5.3.4.2. Where feasible, bathrooms with hot/cold potable water are designated for subcontractor use.

5.3.5. Avoid touching your eyes, nose, and mouth with unwashed hands.

5.3.6. Avoid direct contact with others, including shaking hands. Pio Construction is communicating the "No Handshake" requirements.

### 5.4. Personal Protective Equipment

#### 5.4.1. Respiratory Protection

5.4.1.1. At this time N95 masks are not required to be worn to prevent infection of COVID-19. Workers may opt to wear masks for comfort levels but when wearing must follow all manufacturers recommendation pertaining to proper use, function and disposal.

- 5.4.1.2. When required to work in close proximity (within 6') of another person, respiratory protection is recommended.
- 5.4.1.3. Personal respiratory protection equipment, if required, shall be assigned to an individual (labeled with the workers name) and maintained by that individual.
- 5.4.1.4. Sharing of respirators is prohibited.
- 5.4.1.5. Each person assigned a personal respirator shall be trained on proper decontamination and maintenance methods.
- 5.4.1.6. A clean-shaven face at the respirator seal is required. Note: respirators that do not seal around the nose and mouth provide little to no protection for the wearer from those infected with COVID-19.
- 5.4.1.7. Note: Although those infected with Covid-19 may use N-95 respirators to help prevent spreading the virus via cough or sneeze, Pio Construction prohibits these individuals from site access.

#### 5.4.2. Face shields

- 5.4.2.1. Face shields can be worn to aid in protection against airborne droplets or saliva expelled when an infected person sneezes or coughs.

#### 5.4.3. PPE Disposal

- 5.4.3.1. Pio Construction shall provide containers specifically designated for the disposal of used Personal Protective Equipment. They shall be strategically located throughout the project.

### 5.5. Disinfecting (Methods, Procedure and Schedule)

CDC guidance suggests that coronavirus may remain viable for hours to days on surfaces made from a variety of materials. Cleaning of visibly dirty surfaces followed by disinfection is a best practice measure aimed at limiting the survival of COVID-19 and other viral respiratory illnesses in key environments.

#### 5.5.1. Tool and Surface Disinfecting

- 5.5.1.1. Upon arriving at or re-entering the jobsite, all personnel must disinfect their hands and any surfaces they may touch on/in their assigned company vehicle (door handles, gear shift, steering wheel, etc.)
- 5.5.1.2. Shared surfaces, such as door handles, handrails, light switches, job boxes, tools, bathrooms doors etc., shall be disinfecting 2 times a day, at a minimum.
- 5.5.1.3. Personal tools shall not be permitted inside shared job boxes.

5.5.1.4. Pio Construction will evaluate, develop and provide cleaning protocols for high contact areas on projects following the CDC guidelines.

#### 5.5.2. Potential or Confirmed Disinfecting Protocol

5.5.2.1. Option 1 is to engage a 3rd party property restoration partner to decontaminate the affected project or portion of the project determined by Pio Construction Management to have been exposed.

5.5.2.2. Option 2 is to stop all work on the project or portion thereof determined to have been exposed for a yet to be verified period of time (based on CDC guidelines on how long it would take for the virus to become inert).

5.5.2.3. A third-party evaluation would be required for clearance of the affected area(s) and communication to all project personnel would occur prior to commencement of work.

#### 5.5.3. Disinfection Chemicals

5.5.3.1. If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.

5.5.3.2. For disinfection, diluted household bleach solutions, alcohol solutions with at least 70% alcohol, and most common EPA-registered household disinfectants should be effective. Please check the effectiveness of all chemicals by checking the EPA Registration Number on each container for effectiveness and contact time. "List N: Disinfectants for Use Against SARS –CoV – 2"

<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

5.5.3.3. Products with EPA-approved emerging viral pathogens claims are expected to be effective against COVID-19 based on data for harder to kill viruses. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.).

5.5.3.4. Diluted household bleach solutions can be used if appropriate for the surface. Follow manufacturer's instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser.

5.5.3.5. Prepare a bleach solution by mixing:

5.5.3.5.1. (5) tablespoons (1/3 cup) bleach per gallon of water or;

5.5.3.5.2. (4) teaspoons bleach per quart of water

#### 5.5.4. HAZCOM

5.5.4.1. An SDS (Safety Data Sheet) is maintained by Pio Construction's for all disinfecting solutions in the field office/ trailer.

LYSOL Anti Bacterial All Purpose Cleaner

Pure Bright Germicidal Ultra Bleach

5.5.4.2. Personnel performing disinfecting must abide by all safety precautions, such as appropriate PPE, indicated in the SDS of disinfecting ingredients, chemicals and solutions.

5.5.4.3. PPE used during disinfecting activities shall be treated as contaminated items and disposed of in appropriate waste containers.

### 6. PRE-SCREENING

#### 6.1. New-Hire/ (Pio Construction) employees

6.1.1. Pio Construction employees are required to complete a verbal COVID-19 questionnaire each day prior to any site access. This document shall be confidential and list those employees name and response to verbal questioning conducted by designated personnel regarding current health and possible exposures to the COVID 19 virus.

6.1.2. Employees that may have had a potential exposure are directed to stay home following their medical providers or CDC's guidelines regarding quarantine timetables before returning to any work site.

#### 6.2. Subcontractor Employees

6.2.1. Each Trade Foreman is required to review the Covid-19 Questionnaire with all their workers prior to starting their shift and to confirm all are symptom free. Subcontractor shall be responsible for conducting their workers and maintain their verbal health questionnaires.

6.2.2. Pio Construction's site superintendent(s) shall stay diligent in observing all workers for signs of illness, including the common symptoms of COVID-19. General observations shall be conducted at the start of each shift and periodically throughout the work shift.

### 7. SUBCONTRACTOR REPORTING

#### 7.1. At Work

7.1.1. Subcontractor employees who experience symptoms of infectious illness at work must:



- 7.1.1.1. Immediately notify their foreman and either the foreman or employee must immediately notify the Pio Construction Superintendent via phone.
- 7.1.1.2. Take immediate precautions to not interact with others or share surfaces.
- 7.1.1.3. If experiencing mild symptoms, workers are to self-transport home and contact their personal healthcare physician for further instruction. It's recommended to not to go to a physician's office unless necessary and/or explicitly instructed by your healthcare provider.
- 7.1.1.4. Provide updates to Pio Construction management when feasible as to whether the employee was confirmed to have Covid-19.
- 7.1.1.5. Onsite illnesses with serious symptoms requiring escort to an offsite medical facility shall be reported via Pio Construction's existing incident reporting protocol.
- 7.1.1.6. Workers are not permitted to return to an Pio Construction jobsite until your CDC required Quarantine time has elapsed, all of your symptoms resolved and you are cleared by your medical provider.

7.1.2. Workers who observe signs of infectious illness in others at work must:

- 7.1.2.1. Immediately report the illness to their Foreman or Pio Construction's Superintendent via phone.
- 7.1.2.2. Inform the potentially ill co-worker that they must report their illness immediately, while maintaining social distancing.

## 7.2. From Home

- 7.2.1. Subcontractors who experience symptoms of illness of any kind while at home, or may have interacted with an infected (or potentially infected) person shall:
  - 7.2.1.1. Stay home
  - 7.2.1.2. Call their employer to inform them of the illness or potential exposure.
  - 7.2.1.3. Contact their personal healthcare provider for further instruction.
- 7.2.2. Employees should call their medical provider for advice if you have been in close contact with a person known to have COVID-19 or live in an area with ongoing spread of the disease and notice these symptoms.
- 7.2.3. Employees should seek medical attention immediately if they are experience emergency warning signs such as a fever, coughing and difficulty breathing or shortness of breath, persistent pain or pressure in the chest, new confusion, or bluish lips or face. This list is not inclusive, so consult your medical provider if you notice other concerning symptoms.

## **8. SUBCONTRACTOR RETURN TO WORK PROTOCOL**

8.1. The following conditions will be reviewed by Pio Construction's management to determine if a worker is fit for duty under this protocol:

- 8.1.1. Recommend that individuals who feel they are high-risk, as defined by CDC, not work onsite at the project.
- 8.1.2. Any person with a fever or a positive COVID-19 diagnosis will not be allowed to enter the site until they are cleared by medical personnel as not contagious.
- 8.1.3. Any person that has had close contact with a confirmed COVID-19 patient ("Close contact" is defined as being within 2m/6ft of a person with a confirmed case of COVID-19 for a prolonged period of time) will not be allowed to enter the site for 14-days starting from the day they last interacted with the person with COVID-19.
- 8.1.4. All personnel requesting access must be compliant with any applicable quarantine requirements for travelers returning from international locations. Please refer to guidance for return travelers provided by the location's country's health authority (for example, the CDC website for the U.S.).

## **9. AUDITING**

- 9.1. Philip Pio or designated superintendent and/or general foremen shall perform frequent audits to ensure compliance with all aspects of this COVID-19 Exposure Prevention Plan.
- 9.2. Noncompliance observed during these audits may be dealt with utilizing Pio Construction's disciplinary action program, if necessary and/or applicable.

## **10. COMMUNICATION**

- 10.1. A hardcopy of this plan shall be made available to each Subcontractor company.
- 10.2. Any updates from the CDC, Federal/State Government or Pio Construction shall be communicated via handouts to all Subcontractor employees.

## CORONAVIRUS DAILY PERSONAL SURVEY

As part of our safety protocols related to controlling the spread of the Coronavirus Covid-19, Pio Construction requires that all personnel that work on our project sites are screened prior to the start of work each day. Foreman for each Company working at the site are required to survey their workers and provide a signed version of this document to Pio Construction Superintendent each day prior to 10:00 AM.

I, \_\_\_\_\_, as the Project Manager, Foreman or designated representative for Pio Construction confirm that I have communicated with all of the tradesman working either directly or as a lower tier contractor, prior to starting work on the project today \_\_\_\_\_ and have reviewed the list of questions included in this Certification and have verified the answer from all including myself is “no”.

Signed \_\_\_\_\_

The Coronavirus has been discussed with all tradesmen as of this date and preventative measures to mitigate the spread have been reviewed. These include;

1. Social Distancing with no work or communication to occur within 6’ of another individual.
2. N95 Mask and glove use when available.
3. Personal hygiene including washing hands after using rest rooms and before meals and frequently during the day.
4. Avoid touching mouth, nose or eyes prior to washing hands.
5. Reporting a person on site that seems to be exhibiting the symptoms of the virus.
6. Communicating back to your company should you suspect you have, or it is confirmed you have the Coronavirus.

The following questions were asked of all Tradesmen and the answer from all was “NO”. If anyone Surveyed answers yes to any one of these questions they should be sent home.

1. Today have you exhibited any of the Coronavirus symptoms such as Cough, Fever, Shortness of Breath or loss of taste or smell?
2. Today did anyone in your household exhibit Coronavirus symptoms such as Cough, Fever, Shortness of Breath or loss of taste or smell?
3. Have you been in close contact with anyone that has been diagnosed with Coronavirus?
4. Have you or someone that you have had close personal contact with traveled to or passed through any major transportation hubs such as Airports or Train Stations in the last 14 days.

The world health community continues to monitor closely the emergence of the SARS-CoV-2 virus and the disease it causes, named "coronavirus disease 2019" (COVID-19). At this time, no one knows how severe this outbreak will be. Given this uncertainty, and the fact that the seasonal influenza (flu) virus is also widespread, we are taking proactive steps to address a number of business concerns. First and foremost, we want to maintain a safe workplace and encourage and/or adopt practices protecting the health of employees, customers, visitors or others. We also want to ensure the continuity of business operations during this pandemic.

We ask all employees to cooperate in taking steps to reduce the transmission of communicable diseases in the workplace. Employees are reminded of the following:

- Stay home when you are sick (if you develop a cough, fever or any symptom related to flu/coronavirus)
- Wash your hands frequently with warm, soapy water for at least 25 seconds.
- Cover your mouth with tissues whenever you sneeze, and discard used tissues
- Avoid people who are sick with respiratory symptoms.
- Disinfect frequently touched surfaces.
- Avoid large gatherings and events, etc.

It is highly recommended to use alcohol-based hand sanitizers throughout your workplace and in common areas throughout the day. Clean and disinfect frequently touched objects and surfaces such as door knobs, telephones and keyboards, etc.

Employees are encouraged to use telephone and video conferencing instead of face-to-face meetings as much as possible during this outbreak. IT support services are available to employees who need assistance with this technology.

It is critical that employees do not report to work while they are experiencing respiratory symptoms such as cough, fever, shortness of breath, sore throat, runny or stuffy nose, body aches, headache, chills or fatigue.

Currently, the Centers for Disease Control and Prevention recommends that employees remain at home until at least 24 hours after they are free of fever (100 degrees F or 37.8 degrees C) or signs of a fever without the use of fever reducing medications. Many times, with the best of intentions, employees report to work even though they feel ill. Employees who report to work may be sent home in accordance with these health guidelines.

While we currently do not offer formal telework arrangements, Pio Construction will consider, on a case-by-case basis, requests from employees to work from home during this time. While not all positions are conducive to telework, those positions with primary job duties that can be effectively performed remotely may possibly be given consideration.

Thank you for your cooperation, Pio Construction Inc.